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OFFICE MEMORANDUM

No. D.24012/1/2008-PLG(ICT)/Pt-I, the 24th October, 2024:

Subject : Guidelines for procurement of Computer Hardware, Software, Cloud Hosting Services and Networking Equipment.

To maintain uniformity in the procurement process, mitigate risks associated with technology deployments, promote user-centric interoperable digital solutions and standardization of initiatives under the Government, the following Guidelines shall be followed by all Department / Autonomous Bodies / PSUs / Societies under Government of Mizoram for online related initiatives. They are intended to be implemented in conjunction with existing procurement rules and regulations, ensuring consistency and coherence across all levels of the State Government.

1. All government organizations including autonomous bodies/societies/PSU are advised to obtain Technical Vetting/NOC from ICT Deptt. For procurement of software and hardware
2. For procurement of hosting services, all government organization including Autonomous Bodies/ Societies/PSU are advised to obtain Technical Vetting of the requirements. Dedicated Cloud Server owned and maintained by ICT Deptt is to be utilized by all government organization for hosting services. All department who had host application elsewhere prior to this notification must obtain post-facto NOC from Department of ICT.
3. Software application, both mobile and desktop procured/developed, must follow standard policies and guidelines issued by Government of India/Government of Mizoram promulgated from time to time.
4. Wherever possible, Software developed should have Application Programming Interface (API) for interoperable with other services.
5. To ensure quality of software, it should qualify defined functional testing, performance testing, security testing through STQC / Empanelled Agencies/ Nodal Department (ICT) and should have well documented development & testing process artifacts.
6. The Intellectual Property Rights for the developed product should invariably reside with the Government Department. This should include the source code, release management artifacts and all other technical and domain related documentation for the developed solution.

7. Mobile applications should be published on the App Store (iOS) and Play Store (Android) accounts of the respective department only after obtaining NOC from ICT Department
8. The department concerned should include representatives of ICT Department as expert member in the Selection Committee meeting for procurement of Computer Hardware, Software, Cloud Hosting Services and Networking Equipment.

This supersedes the previous OM issued vide No.D.24012/1/2008-PLG(ICT)/Pt-I dated 7th March, 2019.

Amit Sharma
Special Secretary to the Govt. of Mizoram
Information & Communication Technology Department